

Lake City Council Proceedings
Monday, October 2, 2023

The City Council of Lake City, Iowa met in regular session at 5:00pm with Mayor Holm presiding. The following Council members were present: Bellinghausen, Gorden (arrived at 5:05 PM), Daniel, Wilson, and Bruns. CA Matthews, Chief of Police Schaffer, and Interim Public Works Director Janssen were also present.

Consent Agenda: Motion by Bruns and seconded by Wilson to approve the Consent Agenda consisting of the following: Agenda, Minutes from the September 18, 2023 Regular Meeting, and the Summary List of Claims. All Ayes. Nays-None. MC.

Public Hearing: None

Citizens to Address the Council: None

Guest Business: None

Council Agenda: Brief discussion occurred on whether to Repealing Ordinance 388 thereby making Council's start time 6PM all year round. Bruns, Daniel, Bellinghausen, and Wilson all indicated they would like to repeal Ordinance 388. Gorden was absent for the discussion. CA Matthews indicated that he would bring an ordinance to set Council meetings for 6pm year-round to Council for their consideration. Due to Iowa law concerning the required notice necessary for public hearings (necessary for any proposed ordinances), the soonest Council can consider passing this new ordinance would be at the November 6th meeting. If passed at that meeting, starting with the November 20th meeting and going forward all regular meetings of Council would start at 6pm.

Daniel motioned to approve the Morrow Hunting Permit, Schleisman Hunting Permit, and Blair Hunting Permit. Seconded by Bellinghausen. All Ayes. Nays-None. MC.

Bruns noted that everything was in order with the Redenius Building permit. Bellinghausen motioned to approve the Redenius Building Permit. Seconded by Daniel. All Ayes. Nays-None. MC.

Several members of Council spoke about Lee's tremendous efforts in helping the City out and thanked her for her service. Council directed CA Matthews to send a gift basket and card to her.

Tami Green of the Community Building Board addressed Council and presented an even more affordable option for the curtains that Council has previously approved and discussed Ramthun Construction finishing the window installation for the Community Building. Bruns motioned to approve these requests of the Community Building Board. Bellinghausen seconded. All Ayes. Nays-None. MC.

Discussion ensued between Council and CA Matthews on Ordinances 404 and 405. Bruns motioned to Approve Waiving the Second Reading of Ordinance 404 and Approve the Third and Final Reading of and Passing of Ordinance 404: An Ordinance Rezoning the lot located at 405 S.

Michigan with a legal description of O. T. BLOCK 32 LOT 5 from R-1 to R-2. Seconded by Daniel. Roll Call Vote. Ayes: Bellinghausen, Gorden, Bruns, Daniel, Wilson. Nays-None. MC.

Wilson motioned to Approve Waiving the Second Reading of Ordinance 405 and Approve the Third and Final Reading of and Passing of Ordinance 405: An Ordinance Amending Section 3.09 High-Density Residential Districts (R-2) of Ordinance 402. Seconded by Bruns. Roll Call Vote. Ayes: Bellinghausen, Gorden, Bruns, Daniel, Wilson, Nays-None. MC.

Discussion ensued between Council and CA Matthews concerning Resolution 2023-57. Danile motioned to approve Resolution 2023-57: Resolution To Approve And Adopt City Council Rules Of Procedures For City Council Meetings. Seconded by Gorden. Roll Call Vote. Ayes: Bellinghausen, Gorden, Bruns, Daniel, Wilson, Nays-None. MC.

Gorden asked CA Matthews concerning Resolution 2023-60 and how it would record in the accounting system and under what line item in the budget. CA Matthews explained a special line item was created in the budget to account for funds donated to the City via Venmo that will be used to construct Pickleball Courts at Goins Park in the future. Daniel motioned to approve Resolution 2023-60: Resolution To Approve The Creation And Use Of A Venmo Account Linked To The City Of Lake City's UBI Bank Account For The Purpose Of Collecting Donated Funds For The Construction Of Special Projects. Seconded by Bellinghausen. Roll Call Vote. Ayes: Bellinghausen, Gorden, Bruns, Daniel, Wilson. Nays-None. MC.

Louis Anders addressed Council concerning Resolution 2023-61. Council asked Louis questions concerning his 12-acre property and the maximum limit of each animal type requested. After hearing his answers discussion ensued and Council determined the animal limit he was requesting was reasonable. Daniel motioned to approve Resolution 2023-61: Resolution To Approve A Greater Animal Per Acre Limit For Louis and Denise Anders In Accordance With Chapter 4.02 Supplemental Use Regulations – Agricultural Uses Point 2B Of The Zoning Regulations Regarding The Limit Of Animals Per Acres. Seconded by Gorden. Roll Call Vote. Ayes: Bellinghausen, Gorden, Bruns, Daniel, Wilson. Nays-None. MC.

CA Matthews explained many surrounding communities have a permanent seasonal aquatic center manager and that by hiring someone who will be the manager year after year we can expect to see a more consistent experience for residents at the pool. CA Matthews explained Resolution 2023-62 if passed would give him permission to start advertising for the position and hire someone for it. Bruns motioned to approve Resolution 2023-62: Resolution To Approve The Hiring Of A Permanent Seasonal Aquatic Center Manager. Wilson seconded. Roll Call Vote. Ayes: Bellinghausen, Gorden, Bruns, Daniel, Wilson. Nays-None. MC.

Councilperson Bellinghausen led the discussion on Resolution 2023-63 and shared with Council his findings concerning Matt Wendyl's businesses in other communities. He shared that Matt had improved each community by developing and building businesses in them. Discussion ensued between Council on the matter. CA Matthews explained Resolution 2023-63 is Council's way of formally asking the Board of Adjustment to reconsider their decision made on September 14, 2023. The 9-14-2023 decision did not grant the property owner the variance request that the property owner had requested. This request was made in order to sell the property to Matt

Wendyl so that Matt could have permission to build the proposed business in the same manner in Lake City like he had in other communities. Bellinghausen motioned to approve Resolution 2023-63: Resolution To Issue A Remand Concerning The Board Of Adjustment's September 14, 2023 Decision. Seconded by Bruns. Roll Call Vote. Ayes: Bellinghausen, Gorden, Bruns, Daniel, Wilson. Nays-None. MC.

CA Matthews explained Resolution 2023-64 would only apply to City Hall and that state code permitted the city to charge the actual cost of printing public documents. CA Matthews mentioned the proposed cost for printed public documents was under 2 cents per page for a Black and White print and under 8 cents per page for a color print. Bellinghausen motioned to approve Resolution 2023-64: Resolution To Address The Replication Costs Of Documents That Take Less Than 30 Minutes To Procure. Seconded by Wilson. Roll Call Vote. Ayes: Bellinghausen, Gorden, Bruns, Daniel, Wilson. Nays-None. MC.

Bruns motioned to approve Resolution 2023-65: Resolution To Support Compassionate Municipal Code And Ordinance Enforcement. Seconded by Bellinghausen. Roll Call Vote. Ayes: Bellinghausen, Gorden, Bruns, Daniel, Wilson, Nays-None. MC. This Resolution is invitation for all charitable organizations in Lake City to partner with the City in an effort to help connect residents in need (whose property has been found to be not in compliance with ordinances) with those with labor and means to compassionately help bring properties back into compliance with the ordinance. As stated in the Resolution, "The City believes that by working together with charitable organizations, we can keep Lake City safe, inviting, and beautiful for all. When a charitable organization volunteers to resolve a property with ordinance issues, the City can temporarily delay enforcement so that neighborly care and compassion can be extended to those who are truly in need. We invite you to partner with the City so that we can administer justice within our community in a more compassionate and merciful way to those who are in the greatest need of help. This plan is a vehicle for Lake City's need for justice, compassion, and mercy to meet, in perfect harmony complete."

CA Matthews explained that a once a year 1 hour paid holiday party would benefit city employees and that Resolution 2023-66 would amend the Policy handbook to allow the City to offer such an event to its employees. Mayor Holm asked if alcohol would be permitted by Resolution 2023-66 and CA Matthews explained the Resolution strictly prohibited that. Bruns motioned to approve Resolution 2023-66: Resolution To Amend The June 2023 Employee Policy Handbook. Seconded by Wilson. Roll Call Vote. Ayes: Bellinghausen, Gorden, Bruns, Daniel, Wilson. Nays-None. MC.

CA Matthews explained that the League of Cities has looked over the proposed Fee schedule set forth in Resolution 2023-67 and that they were reasonable with what other communities are charging. He also mentioned based on his research these charges are in line with nearby communities. Daniel motioned to approve Resolution 2023-67: Resolution To Set The 2024 Fees For City Permits/Certificates/Requests. Seconded by Bellinghausen. Roll Call Vote. Ayes: Bellinghausen, Gorden, Bruns, Daniel, Wilson, Nays-None. MC. The new fee schedule for permits, certificates, and requests will go into effect on January 1, 2024.

Daniel motioned to approve Resolution 2023-68: Resolution To Approve The Volunteer Liability Waiver Form. Seconded by Bellinghausen. Roll Call Vote. Ayes: Bellinghausen, Gorden, Bruns, Daniel, Wilson. Nays-None. MC.

Wilson motioned to Amend Resolution 2023-56: Resolution to Approve the Pickleball Court Donor Recognition Plan. Seconded by Daniel. Roll Call Vote. Ayes: Bellinghausen, Gorden, Bruns, Daniel, Wilson. Nays-None. MC.

Council discussed with Chief of Police Schaffer the costs and benefits of properly outfitting the police vehicle that has been budgeted for purchase this year. Schaffer explained that inventory shortages are causing delays and elevated pricing beyond what we had originally budgeted for. Bruns motioned to approve Resolution 2023-71: Resolution To Approve Exceeding Capital Budget For Police Vehicle. Seconded by Daniel. Roll Call Vote. Ayes: Bellinghausen, Gorden, Bruns, Daniel, Wilson. Nays-None. MC.

City Administrator Discussion/Action Items: CA Matthews informed the Council that Jalisco plans to reopen around October 9th with bar hours from 10:00 AM to midnight. They also plan to start serving Mexican and American food by the end of October. CA Matthews also informed the Council that no bids were received for the tree removal project. He will re-advertise it in hopes of receiving one or two bids.

Adjourn: With no further business, Bellinghausen motioned to adjourn the meeting. Seconded by Bruns. All Ayes. Nays-none. MC. The meeting adjourned at 5:55pm.

Next Meeting: The next council meeting is scheduled for Monday, October 16, 2023 at 5:00 p.m. in the City Hall Chambers.

Tyler Holm, Mayor

Jacob Matthews, City Administrator/Clerk

CLAIMS REPORT

10/2/2023

VENDOR	REFERENCE	AMOUNT
ACCESS SYSTEMS LEASING	ADMIN COPIER LEASE	353.91
CARROLL CLEANING SUPPLY	C.B. SUPPLIES	377.61
IA DEPT OF NATURAL RESOURCES	2024 ANNUAL WATER USE FEE	175
DANNETTE ELLIS	CLEANING SERVICES	990
GOD'S WOOD	C.B. RENOVATION	3,456.00
HACH COMPANY	WATER SUPPLIES	1,529.96
KENDALL & TAMI HOLM	YARD WASTE	600
ICE TECHNOLOGIES, INC.	TECH SERVICES	80.22
JACK'S UNIFORMS & EQUIPMENT	POLICE UNIFORMS	110.14
MICHELLE JOHNSON	CLEANING SERVICES	65
LAUVER LAW	ADMIN LEGAL FEES	875

M&S DAISY HAULING	SEPT 2023 HAULING	11,322.00
MANSON PUBLIC LIBRARY	BOOK PAGE PURCHASE AGMT	80.4
MID-AMERICA PUBLISHING CORP	LEGALS	283.5
SENSUS USA INC.	SUPPORT	600
VISA	MONTHLY CHARGES	1,828.96
Accounts Payable Total		22,727.70
Payroll Checks		17,768.40
***** REPORT TOTAL *****		40,496.10